

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

DECEMBER 9

24

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on December 9, 2024, at 7:00 P.M. with the following persons present:

TRUSTEES: Jonathan Sams, Dan Jones and Spencer Cropper

FISCAL OFFICER: Amanda Childers

GUESTS: Tammy Boggs, Mike Jameson, Jon Paul Campbell, Kenny Hickey, Brad Edrington, Charles Rielage, Phil Garver, Bruce Osborne, Bobby Grant, Sam Daugherty, Ashley Brooks, Chris Posega, Zach Gauvin, Joshua Ringo, Caitlin Grant, Kaitie Scott, Bobby Grant Sr, Dawn Grant, Gabriel Cain, Jonathan Neanover, Gideon Conger, Doug Koenig, Dana Cropper, Julia Sams, Ann Burrell and Scott Davis.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

Jonathan Sams, Turtlecreek Township Trustee, welcomed everyone in attendance. Mr. Sams explained to the group that the Board would be appointing Spencer Cropper as a Turtlecreek Township Trustee due to the vacancy left by the passing of Trustee James R. VanDeGrift. Mr. Sams noted that Mr. VanDeGrift was an important part of the Turtlecreek Township Board of Trustees where he served for 32 years. Mr. Sams stated that we will miss him greatly. Mr. Sams explained that the Board conducted interviews of 7 candidates and selected Mr. Cropper to be their preference as the Appointed Trustee.

Mr. Jones made a motion, seconded by Mr. Sams to appoint Spencer Cropper as Turtlecreek Township Trustee due to the vacancy by reason of the death of Trustee James R. VanDeGrift on November 13, 2024. All present voiced a "YEA" vote and the motion passed with **Resolution 24-12-03**. (A copy of the Resolution will be included in the minutes.)

Mr. Sams conducted the swearing-In of Mr. Spencer Cropper.

Mr. Sams presented the Turtlecreek Township 2024 Employee of the Year Award for the Fire Department to Bobby Grant. Mr. Grant was chosen by his peers to receive the award. December 9, 2024 was proclaimed Bobby Grant day. Assistant Chief Rielage presented Mr. Grant a plaque to commemorate the award.

The minutes of the meeting held on November 11, 2024, were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The minutes of the two special meetings held on November 20, 2024 and December 5, 2024 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Cropper and seconded by Mr. Jones the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Mr. Sams informed the board it was time to elect officers for next year. Mr. Cropper made a motion, seconded by Mr. Jones to appoint Trustee Dan Jones as Chairman of the Board for 2025 and to appoint Trustee Spencer Cropper as Vice-Chairman. All present voiced a "YEA" vote and the motion passed.

Mr. Sams stated that an election of Vice-Chairman of the Trustees for the remainder of 2024 was needed. Mr. Cropper made a motion, seconded by Mr. Jones to appoint Dan Jones as Vice Chairman of the Board of Trustees for the remainder of 2024. All present voiced a "YEA" vote and the motion passed.

Mr. Sams brought forth a discussion for the time and date for the last meeting of the year. The Board selected December 24, 2024 to have an employee breakfast at 7:00 a.m. with the Board meeting to follow at 8:30 a.m.

Tammy Boggs, Township Administrator, presented the Temporary Appropriations as well as the Year End Resolutions to the Trustees. Mr. Jones made a motion to approve the Temporary Appropriations and Year End Resolutions. Mr. Cropper seconded the motion. All present voiced a "YEA" vote and the motion was passed with **Resolutions 24-12-04 – 21-12-20**. (A copy of the resolution will be included in the minutes.)

Department Reports:

Fire/EMS:

Mike Jameson, Fire Chief, informed the Board that he would like to list the oldest medic on GovDeals. The reserve will be set at \$2,500.00. Mr. Jones made a motion, seconded by Mr. Cropper to approve listing the medic on GovDeals as stated above. All present voiced a "YEA" vote and the motion was passed.

Chief Jameson requested a motion to appoint members to the Volunteer Fire Fighters Dependents Fund for the 2025 year. The appointments are Daniel Jones, Jonathan Sams, Brent Wright, Bruce Osborne, Charles Rielage and Jon Paul Campbell. Mr. Cropper made a motion, seconded by Mr. Jones to approve the appointments. All present voiced a "YEA" vote and the motion was passed.

Chief Jameson informed the Board that Bobby Grant has completed his full-time years of service per the SERB contract and is entitled to a step 2 pay increase effective December 28, 2024 with a rate of pay of \$24.00. Mr. Cropper made a motion, seconded by Mr. Jones to approve the increase of pay for Bobby Grant to \$24.00 per hour effective December 28, 2024. All present voiced a "YEA" vote and the motion passed with **Resolution 24-12-21**. (A copy of the Resolution will be included in the minutes.)

Charles Rielage, Assistant Fire Chief, brought forth a discussion regarding using S3D consulting services to apply for AFG grants for equipment and training and vehicle purchase. The grant request will include a replacement for the 1994 Chevrolet truck, fire hose replacement, paramedic school for 3 employees, a combi tool and 2 life packs. Mr. Jones made a motion, seconded by Mr. Cropper to approve S3D consulting services to apply for 2 AFG grants; one for Equipment & Training Grant and the second for a Vehicle Grant at a cost of \$3,000.00. All present voiced a "YEA" vote and the motion passed with **Resolution 24-12-22**. (A copy of the Resolution will be included in the minutes.)

Chief Rielage requested approval to purchase uniforms for the Battalion Chief position in the amount of \$5,812.00 from various vendors. Mr. Cropper made a motion, seconded by Mr. Jones to approve the purchase as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 24-12-23**. (A copy of the Resolution will be included in the minutes.)

Chief Rielage requested approval to renew the 2025 subscription for the PowerDMS Standard Operating Guidelines software in the amount of \$5,737.50. Mr. Jones made a motion, seconded by Mr. Cropper to approve the resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 24-12-24**. (A copy of the Resolution will be included in the minutes.)

Chief Rielage requested approval to purchase the following list of equipment:

• Hose tester	\$3,252.00	Vogelpohl Fire Equipment
• Fire hose	\$2,555.54	Atlantic Emergency
• Station 31 alerting system	\$1,572.95	LCNB (Various Vendors)
• Tahoe lighting package	\$4,210.00	Front Line

at a cost of \$11,590.49. Mr. Cropper made a motion, seconded by Mr. Jones to approve the purchases as listed above. All present voiced a "YEA" vote and the motion passed with **Resolution 24-12-25**. (A copy of the Resolution will be included in the minutes.)

Chief Rielage requested authorization to provide a conditional offer to the selected candidate for the Battalion Chief position. Mr. Jones made a motion, seconded by Mr. Cropper to approve Chief Rielage the authority to make a conditional offer as stated above. All present voiced a "YEA" vote and the motion was passed.

JonPaul Campbell, Deputy Fire Chief, updated the Board on November employee training of 572 hours; the training burn had 12 people including instructors. Chief Rielage noted that he is proud of the training being accomplished.

Road and Bridge:

None.

Administration:

Tammy Boggs, Township Administrator, asked the Trustees if they wanted to make a donation to the Lebanon Food Pantry. Mr. Cropper made a motion, seconded by Mr. Jones to approve the donation to the Lebanon Food Pantry in the amount of \$750.00. All Present voiced a “YEA” vote and the motion passed with **Resolution 24-12-26**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that they need to amend the Navia Reimbursements for 2025. The Board approved the changes as follows:

- Deductible Reimbursement: \$6,000 – single & \$12,000 – family
- Coinsurance & Copay: \$2,050 – single & \$4,100 – family
- Office Visits: \$15 - \$45
- Emergency Room: \$300

Mr. Jones made a motion, seconded by Mr. Cropper to approve the Navia Benefits as stated above. All present voiced a “YEA” vote and the motion was passed with **Resolution 24-12-27**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$2,111.54. The purchases are \$107.99 from Lowes, \$145.00 from Flowers from the Rafters, \$9.99 from Crashplan, \$69.98 from Sam’s Club, \$83.93 from Rural King, \$59.00 from Hunter Pizza, \$103.00 from Tins Team, \$8.26 from Wasabi, \$237.95 from Utility Pro, \$121.96 from Kelly’s Meat, \$716.76 from Amazon and \$447.72 from The Home Depot. Mr. Jones made a motion, seconded by Mr. Cropper, to subsequently approve the expenditures in the cumulative amount of \$2,111.54. All present voiced a “YEA” vote and the motion passed with **Resolution 24-12-28**. (A copy of the Resolution will be included in the minutes.)

Mrs. Boggs informed the Board that she received a letter from Warren County Regional Planning regarding the Warren County Airport replat. It is the consolidation of 5 parcels all of which are utilized by Warren County Airport into a 39.9744-acre parcel. The Board had no comments or concerns. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board that she received a letter from Warren County Regional Planning regarding the Fairways of Otterbein Final Plat corrections for review. The Board had no comments or concerns. (A letter will be sent to Warren County Regional Planning stating this information).

CORRESPONDENCE:

IN:

- Notice from Warren County Regional Planning of final plat for Fairways of Otterbein.
- Notice from Warren County Regional Planning of replat for Warren County Airport.
- Warren County Health District November 2024 newsletter.
- Email from Ms. Follador regarding a fire alarm system for a project located at 3855 Lower Market Street and who has jurisdiction of this location.
- Email from Mr. Sheehan regarding a clean-up event in the township.
- Email from M. Vollemans regarding a road sign on Utica Road.
- Email from Ms. Keller regarding the meeting to discuss property on State Route 63.
- Email from Mr. Conway thanking the township for being a polling station.
- Email from Mr. Owens regarding a non-working street light.
- Letter from Warren County Engineer’s that Hudson Estates punch list items have been completed.
- Notice from Warren County Commissioners regarding legal notice for the WC Rural Zoning Code amendments.
- Letter from Charter Communications regarding 3rd quarter franchise fees.
- Resolution from Warren County Commissioners setting the public hearing to consider text amendments to the Warren County Rural Zoning Code.
- Email for public records request from Smart Procure.
- Letter from FEMA Go regarding the Safer Grant process.
- Email from Ms. Powell regarding a fence issue.

OUT:

- Email to Ms. Follador regarding the fire alarm system for a project located at 3855 Lower Market Street and who has jurisdiction of this location.
- Email to Mr. Sheehan regarding a clean-up event in the township and that the township does not hold an event.
- Email to M. Wollemans regarding the road sign on Utica Road and that the township does not sell signs.
- Email to Ms. Keller regarding the meeting to discuss property located on State Route 63.
- Email to Mr. Owens regarding the non-working street light and that Duke would be repairing.
- Email to Ms. Powell regarding the fence issue.
- Letter to Warren County Regional Planning regarding the Fairways of Otterbein Final Plat Corrections-Proof.
- Letter to Warren County Regional Planning regarding the State Route 63 Right-of-Way dedication plat.
- Letter to Warren County Engineer’s office that the township accepts Hudson Estates for public maintenance.

Fiscal Officer Reports:

Prior to the meeting the Audit/Financial Committee met to review the financial reports for the year to date. The committee noted that at this time there is a need for line-item transfers within the Fire Fund and the EMS/Fire Fund.

Amanda Childers, Fiscal Officer, requested a line-item transfer in the 2192 Fire fund in the amount of \$5,000.00 from 2192-930-930-0000 (Contingencies) to 2192-220-590-0010 (Other Expenses Fire Uniforms) for needed expenses. Mr. Jones made a motion, seconded by Mr. Cropper to approve the line-item transfer as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 24-12-29**. (A copy of the Resolution will be included in the minutes.)

Mrs. Childers requested a line-item transfer in the 2193 Fire fund in the amount of \$6,000.00 from 2193-930-930-0000 (Contingencies) to 2193-290-360-0000 (Contracted Services) for needed expenses. Mr. Jones made a motion, seconded by Mr. Cropper to approve the line-item transfer as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 24-12-30**. (A copy of the Resolution will be included in the minutes.)

Mrs. Childers requested ratified approval for line item transfers for Union Village TIF Districts previously approved by Resolution 24-12-02 as follow:

LINE ITEM TRANSFER LIST		
UNION VILLAGE TIF DISTRICT 1		
FROM	2904-930-930-0000 (CONTINGENCIES)	76,726.20
TO	2904-710-599-0013 (OTHER-OTHER EXP LEBANON CITY SCHOOLS	43,715.55
TO	2904-710-599-0014 (OTHER-OTHER EXP WARREN COUNTY VOCATIONAL SCHOOL	2,550.35
TO	2904-730-592-0036 (GRANTS TO OTHER GOVTS - CAUV)	30,460.30
	TOTAL	76,726.20
FROM	2904-930-930-0000 (CONTINGENCIES)	14.35
TO	2904-190-314-0000 (TAX COLLECTION FEES)	14.35
UNION VILLAGE TIF DISTRICT A		
FROM	2905-930-930-0000 (CONTINGENCIES)	20,651.65
TO	2905-710-599-0013 (OTHER-OTHER EXP LEBANON CITY SCHOOLS	12,087.05
TO	2905-710-599-0014 (OTHER-OTHER EXP WARREN COUNTY VOCATIONAL SCHOOL	716.98
TO	2905-730-592-0036 (GRANTS TO OTHER GOVTS - CAUV)	7,847.62
	TOTAL	20,651.65

Mr. Cropper made a motion, seconded by Mr. Jones to approve ratification of the line item transfers listed above within the Union Village TIF funds for needed expenses. All present voiced a “YEA” vote and the motion was passed.

Mrs. Childers requested authorization to pay the Bureau of Worker’s Compensation invoice for 2025 in the amount of \$64,027.00. Mr. Cropper made a motion, seconded by Mr. Jones to authorize payment to Ohio Bureau of Worker’s Compensation by ACH in the amount of \$64,027.00. All present voiced a “YEA” vote and the motion passed with **Resolution 24-12-31**. (A copy of the resolution will be included in the minutes.)

Mrs. Childers requested a resolution to engage Hurst Kelly & Company LLC for year-end financial assistance at a cost of \$5,700.00 and to sign the engagement agreement. Mr. Jones made a motion, seconded by Mr. Sams to approve the resolution as stated above. All present voiced a “YEA” vote and the motion was passed with **Resolution 24-12-32**. (A copy of the Resolution is included in the minutes.)

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 36128 through 36223 (copy to follow) and Vouchers 1186-2024 through 1303-2024.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
11/17/24	11/11/24	1208-2024	CINCINNATI BELL TELEPHONE	1000-303-0000	\$1,603.63	3RD QTR 2024 FRANCHISE FEES (DIRECT DEPOSIT)
12/2/24	12/9/24	1312-2024	CHARTER COMMUNICATIONS	1000-303-0000	\$33,528.60	3RD QTR 2024 CABLE FRANCHISE FEES
12/3/24	12/9/24	1313-2024	CHARTER COMMUNICATIONS	1000-303-0000	\$130.25	3RD QTR 2024 CABLE FRANCHISE FEES
					\$1,603.63	
11/4/24	11/13/24	1210-2024	STATE OF OHIO	1000-535-0000	\$199,056.97	REAL PROPERTY TAX ROLLBACK 2ND HALF TY 2023 (DIRECT DEPOSIT)
11/25/24	11/26/24	1254-2024	STATE OF OHIO	1000-535-0000	\$452.17	2024 ROLLBACK MANUFACTURED HOME LIKE REAL TY 2024 1ST & 2ND HALF (DIRECT DEPOSIT)
					\$199,509.14	
11/25/24	11/26/24	1237-2024	W BROOKS	2041-302-0000	\$350.00	GRAVE OPEN/CLOSE S BROOKS SECTION 60 LOT 2
					\$350.00	
11/15/24	11/21/24	1232-2024	GOV DEALS	2193-951-0000	\$642.00	PROCEEDS FROM SALE OF VARIOUS EXERCISE EQUIPMENT (DIRECT DEPOSIT)
11/15/24	11/21/24	1233-2024	GOVDEALS	2191-951-0000	\$2,925.00	PROCEEDS FROM SALE OF FERNO POWERFLEX COOT (DIRECT DEPOSIT)
11/25/24	11/26/24	1251-2024	GOVDEALS	2031-951-0000	\$5,242.00	ATTACHMENT, WIRE RACK, TURBO TURF SEEDING SYSTEM
11/29/24	12/2/24	1268-2024	GOVDEALS	1000-951-0000	\$52.00	SALE OF LOT COMPUTER HARDWARE
					\$8,861.00	
11/18/24	11/26/24	1252-2024	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOVT HB62 NOVEMBER 2024 (DIRECT DEPOSIT)
11/18/24	11/26/24	1253-2024	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$7,443.13	LOCAL GOVT NOVEMBER 2024 (DIRECT DEPOSIT)
11/25/24	11/26/24	1255-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$2,281.35	NEW \$5 PERMISSIVE AUTO OCTOBER 2024 (DIRECT DEPOSIT)
11/25/24	11/26/24	1256-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,278.89	MOTOR VEHICLE LICENSE TAX OCTOBER 2024 (DIRECT DEPOSIT)
11/25/24	11/26/24	1257-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,553.43	CENTS PER GALLON NOVEMBER 2024 (DIRECT DEPOSIT)
11/25/24	11/26/24	1258-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$9,885.85	OLD \$5 PERMISSIVE AUTO TAX OCTOBER 2024 (DIRECT DEPOSIT)
11/25/24	11/26/24	1259-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$19,760.19	GAS EXCISE TAX NOVEMBER 2024 (DIRECT DEPOSIT)
					\$45,167.69	
11/29/24	12/4/24	1271-2024	STAROHIO	1000-701-0000	\$6,550.17	NOVEMBER 2024 INTEREST
11/29/24	12/4/24	1272-2024	PRIMARY	1000-701-0000	\$2.45	NOVEMBER 2024 INTEREST
11/1/24	12/5/24	1273-2024	LCNB TRUST	1000-701-0000	\$2,809.50	NOVEMBER 2024 INTEREST
11/1/24	12/5/24	1274-2024	CD 54	1000-701-0000	\$6,427.40	NOVEMBER 2024 INTEREST
11/1/24	12/5/24	1275-2024	CD 49	1000-701-0000	\$6,742.47	NOVEMBER 2024 INTEREST
11/4/24	12/5/24	1276-2024	CD 58	1000-701-0000	\$6,364.38	NOVEMBER 2024 INTEREST
11/6/24	12/5/24	1277-2024	CD 63	1000-701-0000	\$955.48	NOVEMBER 2024 INTEREST
11/8/24	12/5/24	1278-2024	CD 37	1000-701-0000	\$1,008.56	NOVEMBER 2024 INTEREST
11/12/24	12/5/24	1279-2024	CD 67	1000-701-0000	\$628.49	NOVEMBER 2024 INTEREST
11/12/24	12/5/24	1280-2024	CD 59	1000-701-0000	\$6,427.40	NOVEMBER 2024 INTEREST
11/12/24	12/5/24	1281-2024	CD 39	1000-701-0000	\$1,029.79	NOVEMBER 2024 INTEREST
11/14/24	12/5/24	1282-2024	CD 53	1000-701-0000	\$127.40	NOVEMBER 2024 INTEREST
11/15/24	12/5/24	1283-2024	CD 41	1000-701-0000	\$966.10	NOVEMBER 2024 INTEREST
11/15/24	12/5/24	1284-2024	CD 60	1000-701-0000	\$1,104.11	NOVEMBER 2024 INTEREST
11/15/24	12/5/24	1285-2024	FNMA 37	1000-701-0000	\$15,017.36	NOVEMBER 2024 INTEREST
11/18/24	12/5/24	1286-2024	FHLB 28	1000-701-0000	\$4,062.50	NOVEMBER 2024 INTEREST
11/19/24	12/5/24	1287-2024	CD 33	1000-701-0000	\$211.48	NOVEMBER 2024 INTEREST
11/19/24	12/5/24	1288-2024	CD 64	1000-701-0000	\$944.86	NOVEMBER 2024 INTEREST
11/19/24	12/5/24	1289-2024	FFCB 10	1000-701-0000	\$912.50	NOVEMBER 2024 INTEREST
11/20/24	12/5/24	1290-2024	FFCB 36	1000-701-0000	\$5,562.50	NOVEMBER 2024 INTEREST
11/25/24	12/5/24	1291-2024	CD 61	1000-701-0000	\$838.70	NOVEMBER 2024 INTEREST
11/25/24	12/5/24	1292-2024	FHLB 10	1000-701-0000	\$893.75	NOVEMBER 2024 INTEREST
11/27/24	12/5/24	1293-2024	CD 17	1000-701-0000	\$338.37	NOVEMBER 2024 INTEREST
11/27/24	12/5/24	1294-2024	FFCB 4	1000-701-0000	\$912.50	NOVEMBER 2024 INTEREST
11/29/24	12/5/24	1295-2024	CD 62	1000-701-0000	\$6,364.38	NOVEMBER 2024 INTEREST
11/29/24	12/5/24	1296-2024	CD 22	1000-701-0000	\$359.52	NOVEMBER 2024 INTEREST
11/29/24	12/5/24	1297-2024	CD 29	1000-701-0000	\$1,375.21	NOVEMBER 2024 INTEREST
					\$78,937.33	
12/2/24	12/9/24	1311-2024	CITY OF LEBANON	1000-591-0007	\$4,135.47	2ND QTR 2024 JEDD INCOME TAX PAYMENT
					\$4,135.47	
11/1/24	11/11/24	1188-2024	E ROUSE	2191-299-0000	\$300.00	LIFE SQUAD SERVICES
11/4/24	11/11/24	1189-2024	HEALTH EQUITY INC	2191-299-0000	\$65.72	LIFE SQUAD SERVICES
11/4/24	11/11/24	1190-2024	MIDDLETOWN WORKS UNION RETIREES	2191-299-0000	\$98.58	LIFE SQUAD SERVICES
11/4/24	11/11/24	1191-2024	MIDDLETOWN WORKS UNION RETIREES	2191-299-0000	\$111.00	LIFE SQUAD SERVICES
11/4/24	11/11/24	1192-2024	D GRADY	2191-299-0000	\$260.00	LIFE SQUAD SERVICES
11/1/24	11/11/24	1193-2024	UNITED HEALTHCARE	2191-299-0000	\$385.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/1/24	11/11/24	1194-2024	CGS	2191-299-0000	\$437.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/1/24	11/11/24	1195-2024	AARP SUPPLEMENTAL	2191-299-0000	\$449.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/4/24	11/11/24	1196-2024	ANTHEM BLUE	2191-299-0000	\$2,590.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/4/24	11/11/24	1197-2024	CGS	2191-299-0000	\$5,773.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/5/24	11/11/24	1198-2024	CGS	2191-299-0000	\$437.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/6/24	11/11/24	1199-2024	HWHO	2191-299-0000	\$552.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/6/24	11/11/24	1200-2024	AETNA	2191-299-0000	\$861.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/6/24	11/11/24	1201-2024	US TREASURY DEPT OF VA	2191-299-0000	\$955.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/6/24	11/11/24	1202-2024	HNB-ECHO	2191-299-0000	\$1,209.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/7/24	11/11/24	1203-2024	AARP SUPPLEMENTAL	2191-299-0000	\$111.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/7/24	11/11/24	1204-2024	HWHO	2191-299-0000	\$322.62	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/7/24	11/11/24	1205-2024	HNB-ECHO	2191-299-0000	\$418.27	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/7/24	11/11/24	1206-2024	AETNA	2191-299-0000	\$524.64	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/7/24	11/11/24	1207-2024	UNITED HEALTHCARE	2191-299-0000	\$890.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/8/24	11/11/24	1209-2024	ANTHEM BLUE	2191-299-0000	\$361.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
11/5/24	11/21/24	1211-2024	ALLSTATE FIRE AND CASUALTY INSURANCE CO	2191-299-0000	\$981.62	LIFE SQUAD SERVICES
11/12/24	11/21/24	1212-2024	MIDDLETOWN WORKS UNION RETIREES	2191-299-0000	\$101.26	LIFE SQUAD SERVICES
11/12/24	11/21/24	1213-2024	TRICARE PAYMENT	2191-299-0000	\$224.50	LIFE SQUAD SERVICES
11/13/24	11/21/24	1214-2024	ERIC INSURANCE	2191-299-0000	\$101.34	LIFE SQUAD SERVICES
11/15/24	11/21/24	1215-2024	MIDDLETOWN WORKS UNION RETIREES	2191-299-0000	\$108.53	LIFE SQUAD SERVICES
11/19/24	11/21/24	1216-2024	SEDGWICK	2191-299-0000	\$777.43	LIFE SQUAD SERVICES
11/12/24	11/21/24	1217-2024	MEDICAL MUTUAL	2191-299-0000	\$209.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/12/24	11/21/24	1218-2024	UNITED HEALTHCARE	2191-299-0000	\$347.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/12/24	11/21/24	1219-2024	CGS	2191-299-0000	\$444.24	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/12/24	11/21/24	1220-2024	ANTHEM BLUE	2191-299-0000	\$2,507.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/13/24	11/21/24	1221-2024	HUMANA	2191-299-0000	\$94.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/13/24	11/21/24	1222-2024	UNITED HEALTHCARE	2191-299-0000	\$298.42	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/13/24	11/21/24	1223-2024	HWHO	2191-299-0000	\$522.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/13/24	11/21/24	1224-2024	CGS	2191-299-0000	\$2,019.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/14/24	11/21/24	1225-2024	AARP SUPPLEMENTAL	2191-299-0000	\$207.79	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/14/24	11/21/24	1226-2024	UNITED HEALTHCARE	2191-299-0000	\$805.32	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/14/24	11/21/24	1227-2024	UNITED HEALTHCARE	2191-299-0000	\$1,973.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/14/24	11/21/24	1228-2024	HNB-ECHO	2191-299-0000	\$289.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/15/24	11/21/24	1229-2024	HNB-ECHO	2191-299-0000	\$316.19	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/15/24	11/21/24	1230-2024	GAINWELL TECHNOLOGY	2191-299-0000	\$396.81	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/15/24	11/21/24	1231-2024	HNB-ECHO	2191-299-0000	\$437.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/20/24	11/26/24	1234-2024	BLUE CROSS AND BLUE SHIELD OF MICHIGAN	2191-299-0000	\$111.00	LIFE SQUAD SERVICES
11/25/24	11/26/24	1235-2024	W HOWSON	2191-299-0000	\$300.00	LIFE SQUAD SERVICES
11/25/24	11/26/24	1236-2024	TRICARE PAYMENT	2191-299-0000	\$111.36	LIFE SQUAD SERVICES
11/18/24	11/26/24	1238-2024	MEDICAL MUTUAL	2191-299-0000	\$207.07	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/18/24	11/26/24	1239-2024	CGS	2191-299-0000	\$437.22	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/18/24	11/26/24	1240-2024	UNITED HEALTHCARE	2191-299-0000	\$519.07	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/18/24	11/26/24	1241-2024	HNB-ECHO	2191-299-0000	\$596.03	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/18/24	11/26/24	1242-2024	ANTHEM BLUE	2191-299-0000	\$1,118.84	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/19/24	11/26/24	1243-2024	HPIL	2191-299-0000	\$158.39	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/19/24	11/26/24	1244-2024	CGS	2191-299-0000	\$1,246.86	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/20/24	11/26/24	1245-2024	HNB-ECHO	2191-299-0000	\$600.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/21/24	11/26/24	1246-2024	UNITED HEALTHCARE	2191-299-0000	\$1,114.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/25/24	11/26/24	1247-2024	AARP SUPPLEMENTAL	2191-299-0000	\$304.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/25/24	11/26/24	1248-2024	UNITED HEALTHCARE	2191-299-0000	\$375.03	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/25/24	11/26/24	1249-2024	AETNA	2191-299-0000	\$259.90	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/25/24	11/26/24	1250-2024	US TREASURY DEPT OF VA	2191-299-0000	\$1,467.86	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/26/24	12/2/24	1260-2024	TRICARE PAYMENT	2191-299-0000	\$543.44	LIFE SQUAD SERVICES
11/26/24	12/2/24	1261-2024	HUMANA	2191-299-0000	\$175.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/26/24	12/2/24	1262-2024	HUMANA	2191-299-0000	\$520.24	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/27/24	12/2/24	1263-2024	AARP SUPPLEMENTAL	2191-299-0000	\$208.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/27/24	12/2/24	1264-2024	HUMANA	2191-299-0000	\$343.06	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/27/24	12/2/24	1265-2024	HWHO	2191-299-0000	\$531.34	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/27/24	12/2/24	1266-2024	UNITED HEALTHCARE	2191-299-0000	\$1,075.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/27/24	12/2/24	1267-2024	AETNA	2191-299-0000	\$1,948.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/29/24	12/2/24	1269-2024	ANTHEM BLUE	2191-299-0000	\$409.19	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/29/24	12/2/24	1270-2024	MEDICOUNT MANAGEMENT, INC	2191-299-0000	\$3,052.05	LIFE SQUAD SERVICES OCTOBER 2024 (DIRECT DEPOSIT)
12/2/24	12/9/24	1298-2024	GAINWELL TECHNOLOGY	2191-299-0000	\$331.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/2/24	12/9/24	1299-2024	CGS	2191-299-0000	\$373.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/3/24	12/9/24	1300-2024	HUMANA	2191-299-0000	\$95.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/3/24	12/9/24	1301-2024	ANTHEM BLUE	2191-299-0000	\$245.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/3/24	12/9/24	1302-2024	HWHO	2191-299-0000	\$252.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/3/24	12/9/24	1303-2024	US TREASURY DEPT OF VA	2191-299-0000	\$280.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/3/24	12/9/24	1304-2024	HHP OHIO	2191-299-0000	\$284.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/3/24	12/9/24	1305-2024	MEDICAL MUTUAL	2191-299-0000	\$333.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/3/24	12/9/24	1306-2024	ANTHEM BLUE	2191-299-0000	\$1,445.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/3/24	12/9/24	1307-2024	AETNA	2191-299-0000	\$1,528.72	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/4/24	12/9/24	1308-2024	OPTUM	2191-299-0000	\$275.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/4/24	12/9/24	1309-2024	CGS	2191-299-0000	\$5,664.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/5/24	12/9/24	1310-2024	ANTHEM BLUE	2191-299-0000	\$430.21	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/6/24	12/9/24	1314-2024	DEVOTED HEALTH PLANS OF OHIO	2191-299-0000	\$202.94	LIFE SQUAD SERVICES
					\$59,737.54	

Other Business:

None.

Visitor Concerns:

Doug Koenig from Warren County Airport informed the Board that they may want to attend the Warren County Commissioner’s meeting on January 21st. Mr. Koenig contacted the FAA and will give the Commissioners answers to issues that came up in one of their previous meetings.

Trustee Reports:

A motion was made by Mr. Jones that the Board of Trustees adjourns into executive session to discuss Employment and Compensation matters pursuant to ORC 121.22 (G) (1) at 7:48 p.m. The motion was seconded by Mr. Sams and upon call of roll call, Mr. Jones “YEA”, Mr. Sams “YEA” and Mr. Cropper “YEA” the executive session was entered.

By motion of Mr. Jones that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Cropper and the executive session ended. Upon call of roll, Mr. Sams “YEA”, Mr. Jones “YEA” and Mr. Cropper “YEA” the Board returned to regular session at 8:34 p.m.

The Board discussed pay increases for the Road Department; the payroll increases effective December 14, 2024 are as follows:

Technician	Rusty Meece	\$29.78 per hour
Technician	Randy Retallick	\$29.78 per hour
Technician	Steve Schnetzer	\$29.78 per hour
Road/Maint Super	Kenneth Hickey	\$37.49 per hour

Mr. Jones made a motion, seconded by Mr. Cropper to approved the annual raises as listed above. All present voiced a “YEA” vote and the motion was passed with **Resolution 24-12-33**. (A copy of the Resolution is included in the minutes.)

The Board discussed a pay increase for Brad Edrington to \$28.08 per hour effective December 14, 2024. Mr. Jones made a motion, seconded by Mr. Cropper to approve the annual raise for Mr. Edrington as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-12-34**. (A copy of the Resolution is included in the minutes.)

The Board discussed a pay increase for Jon Paul Campbell to \$92,123.20 annually effective December 14, 2024. Mr. Jones made a motion, seconded by Mr. Cropper to approve the annual raise for Mr. Edrington as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-12-35**. (A copy of the Resolution is included in the minutes.)

The Board discussed a pay increase for Tammy Boggs to \$123,133.50 annually effective December 14, 2024. Mr. Jones made a motion, seconded by Mr. Cropper to approve the annual raise for Mr. Edrington as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-12-36**. (A copy of the Resolution is included in the minutes.)

The Board discussed pay increases for the Fire Department; the payroll increases effective December 14, 2024 are as follows:

Captain	Gideon Conger	\$29.95 per hour
Captain	Matt Helton	\$27.85 per hour
Captain	John Seckel	\$29.95 per hour

Mr. Jones made a motion, seconded by Mr. Cropper to approved the annual raises as listed above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-12-37**. (A copy of the Resolution is included in the minutes.)

Mr. Sams asked Mrs. Boggs to make the required posting for he and Mr. Cropper to attend the Warren County Commissioners Meeting on December 21, 2024.

Mrs. Boggs informed Mr. Cropper that the Ohio Township Association will occur January 29, 30 and 31 and that he may want to attend some of the classes.

Mrs. Boggs informed the Board that she would be on vacation December 19th – 25th.

There being no further business, Mr. Jones made a motion, seconded by Mr. Cropper, to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for December 24, 2024 at 8:30 a.m.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 24-12-03

Date of Resolution: December 9, 2024

RESOLUTION: APPOINTING SPENCER CROPPER AS TURTLECREEK TOWNSHIP TRUSTEE DUE TO THE VACANCY BY REASON OF DEATH OF TRUSTEE JAMES R. VANDEGRIFT ON NOVEMBER 13, 2024

WHEREAS, pursuant to section 503.24 of the Ohio Revised Code, if there is a vacancy by reason of non acceptance, death, or removal of a person chosen to an office in any township at the regular election, or if there is a vacancy from any other cause, the board of township trustees, within 30 days after the occurrence of a vacancy, shall appoint a person having the qualifications of an elector to fill such vacancy for the unexpired term or until a successor is elected; and,

WHEREAS, section 503.24 of the Ohio Revised Code further provides, if a vacancy occurs in a township elective office more than 40 days before the next general

election for township officers, a successor shall be chosen at that election to fill the unexpired term, provided the term does not expire within one year from the day of the election; or, if the term expires within one year from the day of the next general election for township officers, a successor appointed pursuant to section 503.24 shall serve out the unexpired term; and,

WHEREAS, Section 3.02 (A) of the Ohio Revised Code, also provides when an elective office becomes vacant and is filled by appointment, such appointee shall hold the office until the appointee's successor is elected and qualified; and, such successor shall be elected for the unexpired term, at the first general election for the office which is vacant that occurs more than 40 days after the vacancy has occurred; provided that when the unexpired term ends within one year immediately following the date of such general election, an election to fill such unexpired term shall not be held and the appointment shall be for such unexpired term; and,

WHEREAS, James R. VanDeGrift filed a *Nominating Petition and Statement of Candidacy for Township Office* for re-election as Turtlecreek Township Trustee on April 6, 2023 to be on the November 7, 2023 ballot, and the *Nominating Petition and Statement of Candidacy for Township Office* did not designate any persons as a committee to represent him; and,

WHEREAS, James R. VanDeGrift was re-elected as Turtlecreek Township Trustee on November 7, 2023 to a four-year term beginning January 1, 2024 and ending on December 31, 2027; and,

WHEREAS, while serving as Trustee for the aforementioned term, James R. VanDeGrift died on November 13, 2024 leaving a vacancy in his Township Office; and,

WHEREAS, the vacancy by reason of death of Trustee, James R. VanDeGrift, occurred more than 40 days prior to the next general election for township officers to be held on November 4, 2025, and the ending date of his term (December 31, 2027), is not within one year from the day of the next general election for township officers; thus, in accordance with sections 3.02 (A) and 503.24 of the Ohio Revised Code, the appointee to Turtlecreek Township Trustee to fill the said vacancy shall serve until a successor is elected at the November 4, 2025 general election, being the next general election for township officers, and the person elected on November 4, 2025 will serve the balance of the term until it ends on December 31, 2027; and,

WHEREAS, the Board finds that Spencer Cropper desires to be appointed to fill the vacancy of Turtlecreek Township Trustee, and that (s)he is a person having the qualifications of an elector in Turtlecreek Township, Warren County, Ohio; and,

WHEREAS, this appointment is being made within 30 days of the occurrence of the aforementioned vacancy, the Board desires to appoint Spencer Cropper to fill the vacancy of Turtlecreek Township Trustee.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, a majority of all Trustees casting a vote concur as follows:

Section 1. That the Board does hereby appoint Spencer Cropper as Turtlecreek Township Trustee due to the vacancy in office by reason of the death of Trustee James R. VanDeGrift on November 13, 2024, who shall serve until a successor is elected on November 4, 2025 general election, being the next general election for

township officers, and the person elected on November 4, 2025 will serve the balance of the term until it ends on December 31, 2027.

Section 2. That the Township Fiscal Officer shall cause a certified copy of this Resolution to be delivered to the Warren County Board of Elections and the Ohio Secretary of State, no later than seven days after the adoption of this Resolution making the appointment, so that a certificate of appointment can be issued to the appointee by the Board of Elections in accordance with section 3.02(B) of the Ohio Revised Code.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Jones moved adoption of the foregoing Resolution, being seconded by Mr. Sams. Upon call of the roll, the following vote resulted:

Mr. Jones	-	YEA
Mr. Sams	-	YEA

Resolution adopted this 9th day of December, 2024.

TURTLECREEK TOWNSHIP

Amanda Childers, Fiscal Officer

RESOLUTION 24-12-04
Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall accept the Temporary Appropriations for the calendar year 2025. Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

RESOLUTION 24-12-05
Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall pay all utility and cleaning bills for administrative buildings and fire stations (including heat, telephone, gas, electric, garbage disposal, cleaning, etc.) from the General Fund. Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

RESOLUTION 24-12-06
Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall reimburse township officials and employees at the current rate for mileage as determined by the IRS when traveling on official business out of the township in their personal vehicles. The Township will cover the cost of hotel expenses and reimburse a flat sum of \$75.00 per day for meal allowance when attending full day or overnight conferences during the calendar year beginning January 1, 2025, for Township Trustees, Fiscal Officer and employees.

Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

RESOLUTION 24-12-07

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees and fiscal officer of Turtlecreek Township are entitled to the maximum compensation permitted by the Ohio Revised Code (based on the amounts allowable by the law and annual certifications). Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

RESOLUTION 24-12-08

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Volunteer Fire Department personnel shall be on the following schedule of reimbursement for the pay period beginning January 1, 2025 to December 31, 2025: Annual Rate: Secretary \$100.00, Treasurer \$100.00, Drivers \$150.00. Firemen \$20.00 per run. Captains receive \$24.00 per run. Attendance at each meeting (business and practice) shall be compensated at the same base rate for fire runs. Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

RESOLUTION 24-12-09

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Volunteers Life Squad shall be on the following schedule of reimbursement for the pay period beginning January 1, 2025 to December 31, 2025: EMT's \$20.00 per run, Advanced EMT's \$21.00 per run and Paramedics \$22.00 per run. Attendance at meetings (business and practice) shall be compensated at the same rate as their base compensation for runs. The Secretary shall receive \$100.00 per year. Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

RESOLUTION 24-12-10

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that newly elected/appointed Trustees and/or Fiscal Officer shall be entitled to their choice of disability insurance (single policy) or hospitalization insurance, including life, which will be provided by the medical health carrier, dental, and vision insurance (family policies) will be provided by a separate carrier for their terms beginning on or after January 1, 2025. At the present time, the carriers are Anthem, Principal VSP, Delta Dental and Navia (policy benefits are defined in their specific contracts). Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

RESOLUTION 24-12-11

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall continue the maintenance contracts with Stryker (terms and amounts that prevail). The ambulance fund account 2191-230-323-0000 (Repairs and Maintenance) shall be the source of payment. Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

RESOLUTION 24-12-12

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Trustees authorize the Fiscal Officer to pay all bills for the township that come due between meeting dates. The payment of the bills will be ratified at the next regular Trustees meeting with the approval of vouchers, electronic warrants and warrants. Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution was passed.

Adopted this 9th day of December, 2024

RESOLUTION 24-12-13

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall contribute an amount of \$16,294.00 to the Warren County Drug Task Force as the Year 2025 contribution. The General Fund shall be the source of funds. Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

RESOLUTION 24-12-14

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall provide coffee, meals and refreshments at public function such as hearings, meetings and work sessions to attendees as deemed necessary by the board. The General Fund shall be the source of funds. Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

RESOLUTION 24-12-15

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that blanket and super blanket certificates have a maximum limit of \$100,000.00. Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

RESOLUTION 24-12-16

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall not make any changes to Resolution 03-12-20 concerning intent to dispose surplus items, including vehicles, by internet auction, and that this resolution be renewed and effective for the year 2025. In addition, Resolution 03-12-21 and 22-04-09, concerning the agreement with GovDeals, Inc. for on-line auction service for the disposal of surplus items, including vehicles, is renewed and effective for the year 2025. Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

RESOLUTION 24-12-17

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the new hire pay for part time EMS employees shall be compensated at the rate listed below effective January 1, 2025

Paramedic	\$14.70
Basic	\$13.13

Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

RESOLUTION 24-12-18

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the new hire pay for part time Fire employees shall be compensated at the rate listed below effective January 1, 2025

EMT/FF	\$17.85
MEDIC/FF	\$19.95

Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

RESOLUTION 23-12-19

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Trustees hereby ratify and confirm all actions taken in good faith by the Board of Trustees, Fiscal Officer, and the Officers of Turtlecreek Township and make such exception from policy as may be necessary to accommodate such ratification. Resolution was initiated by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

RESOLUTION 24-12-20

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall appoint for a period of one (1) year, effective January 1, 2025 -Tammy Boggs as Administrator. Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024.

The signatures below indicate acceptance and attestation of **Resolutions 24-12-04 through 24-12-20**. Any exceptions to be so noted below.

Exceptions: None

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”

Attest: _____ Fiscal Officer

**RESOLUTION 24-12-21
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE STEP 2 PAY INCREASE
PER SERB 2023-MED-08-0638 CONTRACT FOR BOBBY GRANT**

WHEREAS, Bobby Grant has completed his full-time years of service per the SERB 2023-MED-08-0638 contract and is entitled to the Step 2 pay increase for Firefighter/Medic; and

WHEREAS, the Step 2 increase is effective December 28, 2024 and the rate of pay will be \$24.00 per hour; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the Step 2 and the pay rate of \$24.00 effective December 28, 2024.

Resolution was initiated by Mr. Cropper and seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 9th day of December, 2024.

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-12-22
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

RESOLUTION TO CONTRACT FOR SERVICES WITH S3D

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio had engaged S3D to provide services to complete the application for two (2) AFG grants; and

WHEREAS, the cost of the services will be \$3,000.00 for the two (2) applications; and

WHEREAS, the source of the funds will be the Fire Fund 2192 (2192-220-360-0000 Contracted Services); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the contracted services to complete the application for two (2) AFG grants in the amount of \$3,000.00.

Resolution was initiated by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the motion was passed.

Adopted this 9th day of December, 2024

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-12-23
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Fire department has a need to purchase uniforms for the Battalion Chief's position in the amount of \$5,812.00; and

WHEREAS, the purchase of the uniforms will be through various vendors and the source of the funds will be the Fire Fund 2192 (2192-220-590-0010 Other Expenses Fire Uniforms); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the Battalion Chief's uniforms in the amount of \$5,812.00.

Resolution was initiated by Mr. Cropper and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 9th day of December, 2024

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-12-24
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO RENEW THE
POWER DMS BY NEOGOV SOFTWARE FOR SOG’S**

WHEREAS, the Fire department has a need to renew the SOG software for the fire department; and

WHEREAS, the cost of the renewal of the SOG software will be \$5,737.50 for the 2025 year from Power DMS by NeoGov; and

WHEREAS, the source of the funds for the purchase will be the EMS/Fire Fund (2193-290-360-0000 Contracted Services) in the amount of \$5,737.50.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal of SOG software from Power DMS by NeoGov in the amount of \$5,737.50.

Resolution was initiated by Mr. Jones and seconded by Mr. Cropper. All voiced a “YEA” vote and the motion was passed.

Adopted this 9th day of December, 2024

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-12-25
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO PURCHASE EQUIPMENT
FOR THE FIRE DEPARTMENT**

WHEREAS, the fire department has a need to purchase the following list of equipment from various vendors:

- | | | |
|------------------------------|------------|--------------------------|
| • Hose tester | \$3,252.00 | Vogelpohl Fire Equipment |
| • Fire hose | \$2,555.54 | Atlantic Emergency |
| • Station 31 alerting system | \$1,572.95 | LCNB (Various Vendors) |
| • Tahoe lighting package | \$4,210.00 | Front Line; and |

WHEREAS, the purchases total \$11,590.49 from the various vendors; and

WHEREAS, the source of the funds for the purchases will be the EMS/Fire Fund (2193-760-740-0000 Machinery, Equipment and Furniture).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the various purchases in the amount of \$11,590.49.

Resolution was initiated by Mr. Cropper and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 9th day of December, 2024

Signed: _____ "YEA"

_____ "YEA"
_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-12-26
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION APPROVING DONATION
TO THE LEBANON FOOD PANTRY**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have a desire to make a donation to the Lebanon Food Pantry; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio wish to donate \$750.00 to the Lebanon Food Pantry; and

WHEREAS, the source of the funds will be the General Fund 1000 (1000-110-591-0000 – Contributions to other Organizations).

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, approve the donation in the amount of \$750.00.

Resolution was initiated by Mr. Cropper seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

Signed: _____ " YEA"

_____ " YEA"
_____ " YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-12-27
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AMENDMENT THE
BENEFITS FOR THE NAVIA INSURANCE PLAN**

WHEREAS, the Board of Trustees Turtlecreek Township, Warren County, Ohio has a need to amend the plan with Navia Benefits; and

WHEREAS, the amendments will be as follows:

Deductible Reimbursement:	\$6,000 – single & \$12,000 – family
Coinsurance & Copay:	\$2,050 – single & \$4,100 – family
Office Visits:	\$15 - \$45
Emergency Room:	\$300

WHEREAS, the Board of Trustees Turtlecreek Township, Warren County, Ohio approves the amendments to the Navia Plan as stated above for the 2025 calendar year.

THEREFORE, by motion of Mr. Jones and seconded by Mr. Cropper the above resolution was approved. All voiced a “YEA” vote and the resolution passed.

Adopted this 9th day December, 2024

Signed: _____ ” YEA”

_____ “YEA”
_____ “YEA”

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 24-12-28

Date of Resolution: December 9, 2024

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by

the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Jones moved adoption of the foregoing Resolution, being seconded by Mr. Cropper. Upon call of the roll, the following vote resulted:

Mr. Sams	YEA
Mr. Jones	YEA
Mr. Cropper	YEA

Resolution adopted this 9th day of December, 2024.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 24-12-29
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the Fire Fund From Account 2192-930-930-0000 (Contingencies) to Account 2192-220-590-0010 (Other – Other Expenses Fire Uniforms) in the amount of \$5,000.00 for needed expenses.

Mr. Jones made a motion seconded by Mr. Cropper to approve the Resolution as stated above. All voiced a “YEA” vote and the resolution passed.

Adopted this 9th day of December, 2024

Signed: _____ “YEA”
_____ “YEA”
_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-12-30
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the EMS/Fire Fund From Account 2193-930-930-0000 (Contingencies) to Account 2193-290-360-0000 (Contracted Services) in the amount of \$6,000.00 for needed expenses.

Mr. Jones made a motion seconded by Mr. Cropper to approve the Resolution as stated above. All voiced a “YEA” vote and the resolution passed.

Adopted this 9th day of December, 2024

Signed: _____ “YEA”
_____ “YEA”
_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-12-31
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have received the Ohio Bureau of Workers’ Compensation renewal for 2025; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have authorized the payment to the Ohio Bureau of Workers’ Compensation in the amount of \$64,027.00; and

WHEREAS, the source of the funds for the renewal will be General Fund (1000) in the amount of \$7,299.08, Road Department Fund (2031) in the amount of

\$8,707.67, EMS Fund (2191) in the amount of \$4,353.84, Fire Fund (2192) in the amount of \$1,152.48 and EMS/Fire Fund (2193) in the amount of \$42,513.93.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal for the Ohio Bureau of Workers' Compensation in the amount of \$64,027.00.

Resolution was initiated by Mr. Cropper and seconded by Mr. Jones. All voiced a "YEA" vote and the motion was passed.

Adopted this 9th day of December, 2024

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-12-32
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HURST KELLY & COMPANY LLC
ENGAGEMENT FOR REGULATORY BASED FINANCIAL STATEMENTS
FOR TURTLECREEK TOWNSHIP**

WHEREAS, Turtlecreek Township has determined a need for financial assistance with year-end 2024 regulatory based financial statements; and

WHEREAS, Hurst Kelly & Company LLC is a Certified Public Accounting Firm; and

WHEREAS, Hurst Kelly & Company LLC has provided their engagement letter for the year-end 2024 in the amount of \$5,700.00; and

WHEREAS, Hurst Kelly & Company LLC may charge a fee of \$250.00 per hour based upon time required to perform advisory services or the current rate at the time the services are provided.

NOW, THEREFORE, BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby further agrees to pay Hurst Kelly & Company LLC, with Mark Hurst as the engagement partner for the limited services as stated in the engagement letter. The fee of \$5,700.00 will be charged for the services provided and shall be due when rendered and billed. Additional charges may be charged at \$250.00 per hour for advisory services. This source of the funds will be the General Fund (1000-110-319-0000 Other – Professional and Technical Services).

FURTHER, BE IT RESOLVED, to enter into a contract with Hurst Kelly & Company LLC for said year-end 2024 regulatory based financial statements as well as advisory services and for the Fiscal Officer to sign the agreement.

This resolution was introduced by Mr. Jones and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

Signed:	_____	"YEA"
	_____	"YEA"
	_____	"YEA"
Attest:	_____	Chief Fiscal Officer

RESOLUTION 24-12-33

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the following township employees shall receive an annual raise and shall be compensated at the rate listed below effective December 14, 2024:

Rusty Meece	\$29.78 per hour
Randy Retallick	\$29.78 per hour
Steve Schnetzer	\$29.78 per hour
 Kenneth Hickey	 \$37.49 per hour (Road 70%=\$26.24, EMS/Fire 30%=\$11.25)

Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

RESOLUTION 24-12-34

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that Brad Edrington shall receive an annual raise and shall be compensated at the rate of \$28.08 effective December 14, 2024. The source of the funds will be the General Fund 1000.

Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

RESOLUTION 24-12-35

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that Jon Paul Campbell shall receive an annual raise and shall be compensated at the rate of \$92,123.20 annually effective December 14, 2024. The source of the funds will be the EMS/Fire Fund 2193.

Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

RESOLUTION 24-12-36

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Tammy Boggs shall receive an annual raise and shall be compensated at the rate of \$123,133.50 annually effective December 14, 2024. The source of the funds will be the General Fund 1000.

Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

RESOLUTION 24-12-37

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the following employees shall receive an annual raise and shall be compensated at the rate listed below effective December 14, 2024:

Gideon Conger	\$29.95
Matt Helton	\$27.85
John Seckel	\$29.95

The source of the funds will be the EMS/Fire Fund 2193.

Resolution was introduced by Mr. Jones and seconded by Mr. Cropper. All voiced a "YEA" vote and the resolution passed.

Adopted this 9th day of December, 2024

The signatures below indicate acceptance and attestation of **Resolutions 24-12-33 through 24-12-37**. Any exceptions to be so noted below.

Exceptions: None

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Fiscal Officer

End of Minutes.